



# General Evaluator's Form

(Time 5-7 minutes incl. Grammarian's Report)  
Armstrong Toastmasters Club 2645

## ***Greeter:***

General atmosphere, warmth, friendly, humourous, on time? \_\_\_\_\_

## ***Sergeant at Arms:***

Did the meeting start on time? Was the room set up? \_\_\_\_\_

## ***Chair:***

Did the meeting start off positively and with power? \_\_\_\_\_

## ***Inspiration:***

Was it based on the theme? Was it read or memorized? \_\_\_\_\_

## ***Toast:***

Was it based on the theme? Performed properly? \_\_\_\_\_

## ***Humourist:***

Was the joke non-sexist, politically correct? Funny? Animated? Fit the theme? \_\_\_\_\_

## ***Mini-educational:***

## ***Table Topics Master:***

Do not evaluate the Table Topics Speakers. Were the questions based on the theme of the day, succinct wording, easy to understand? \_\_\_\_\_

THE GENERAL EVALUATOR ONLY HAS **5-7 MINUTES** TOTAL.

*Please watch your time!*

**Table Topics Evaluator:**

Constructive comments sandwiched between those of praise? Evaluator spoke in third person? Used "I felt, I saw, I heard, I noticed, etc."

**Business Meeting:**

Educational sessions should be evaluated by another member in writing.

**Toastmaster:**

Was he/she prepared? Was the speaker credibility established? Were objectives, times and evaluators named? Was there bridging and interest arouse from the members?

**Speech Evaluator 1:****Time:****Speech Evaluator 2:****Time:****Speech Evaluator 3:****Time:****Grammarian/Ah Counter Report:****Word of the Day:****Timer:**

Were the lights shown properly? Did the meeting stay on schedule?

**Brief Summary of Meeting:**

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*Please watch your time!*